

# Town of Millis

## Elementary School Building Committee

### Meeting Minutes of Tuesday, December 6, 2016

**Call to Order:** ESBC Chairman, Wayne Klocko, called the meeting to order at 7:06 p.m.

#### **Meeting Attendees:**

##### **Elementary School Building Committee Voting Members**

Denise Gibbons, Diane Jurmain, Wayne Klocko, Craig Schultze, and Jon Wine

##### **Elementary School Building Committee Non-Voting Members**

Steven Catalano (School Committee), John Engler (Director of Operations, MPS), Nancy Gustafson (Superintendent), Jennifer Soule (School Committee)

##### **Compass Project Management Representatives**

Mike Berlin

##### **Tappé Architects Representative**

Chris Blessen, Charlie Hay

#### Design Update

The front entrance design has been further developed. A plaza around the cafeteria has been added as an outside seating option. The possibility of keeping the current Clyde Brown pre-school parking lot was discussed. It would save some money in demo costs and would work well as overflow parking for school events as well as parking for the sports fields. It would also be helpful for phasing.

A spot to put the dirt that is excavated from the knoll, needs to be determined. One suggestion was half of the current CFB parking lot because of its proximity to the knoll. It is understood that this is not an ideal situation. Parents would have to cue in line to drop off and pick up temporarily as opposed to being able to get out of their cars and wait. One other suggestion that was raised was the possibility of putting the dirt on the practice football field over by the high school. It would be costly to truck the dirt off site and then bring back for fill at another time.

A few different options for the exterior of the building were presented. A pitched roof, flat roof and hybrid pitched/flat roof were discussed. The pitched roof lines were compatible with the gazebo. The flat roof would be most cost effective however the effect of the high ceilings in the library/general area would be lessened. Aesthetically and structurally the pitched roof is Tappe's recommendation. Attendees at the meeting were polled and everyone preferred the look of the pitched roof to the flat. A metal roof vs. shingled roof was discussed. The metal roof is a higher up front cost but will last longer and isn't prone to ice dams.

The exterior of the building was shown in a combination of red brick, buff brick and banded brick. Windows near the top of the gym walls were discussed as an option to blend the flat roofed gym with the rest of the building and add light to the inside.

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The interior of the building was shown to have a tall, open space that defined the public lobby area with a lot of natural light from skylights. Library area including seating and book stacks and lockers line the hallways. Storage was shown in the classrooms. Pre-K and K classrooms contained bathrooms. Windows were shown looking into the gym from the lobby. There is space above those windows where the hope is to display something eye catching such as artwork of some sort.

#### Schedule Update

A Technology User Group meeting is scheduled for Tuesday the 13<sup>th</sup>. A Safety and Security meeting is scheduled for the 15<sup>th</sup> with police and fire. A kitchen meeting is also scheduled for the 15<sup>th</sup>.

#### Article 97 Update

Encroachments were identified but unless the EOEAs object they will not be addressed as part of the Article 97 land transfer.

8:41 Charlie Hay and Chris Blessen from Tappé left the meeting.

#### Invoices

A bills payable schedule for Compass Project Management for services rendered through November 30, 2016 was reviewed.

**Craig Schultze made a motion to pay Compass Project Management \$11,675.32.00 for services provided. The motion was seconded by Denise Gibbons and passed unanimously.**

A bills payable schedule for Tappé Architects, Inc. for services rendered through November 30, 2016 was reviewed.

**Jon Wine made a motion to pay Tappé Architects \$50,000.00 for services provided. The motion was seconded by Craig Schultze and passed unanimously.**

#### Minutes

The meeting minutes from 11/22/16 were presented for approval.

**Jon Wine made a motion to approve the minutes of 11/22/16 as written. Diane Jurmain seconded the motion. The motion passed unanimously.**

#### Adjournment

Wayne Klocko made a motion to adjourn the meeting at 8:49 p.m. The motion was seconded by Jon Wine and passed unanimously.

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Submitted by:

Kimberly Borst  
Elementary School Building Committee Secretary  
Town of Millis

The next meeting of the ESBC will be held on January 3, 2017 at 7 p.m. in room 130 at Town Hall.